

TERMS & CONDITIONS - Bridge Motor Inn, Tocomwal

QUOTATIONS:

- Bookings are not reserved at the time of Quotation and are subject to availability.

CONFIRMED BOOKINGS:

- Bookings are not confirmed until they are secured by payment of the first night's tariff. During peak periods and special events, where your booking is for multiple night stays, a deposit (non-refundable) equal to 50% of the total tariff is required. Deposits can be paid by cheque, money order, cash, internet transfer) or credit card details (phone, fax, mail). If credit card is your preferred means of payment, the non-refundable deposit will be debited to your card 4 days prior to date of entry.
- Bookings not secured within 7 days may lapse.
- Securing a booking constitutes acceptance of these terms and conditions.

ACCOUNTS:

- Tariff includes room rate only except when booking packages.
- Package prices are based on one night twin share accommodation unless specified.
- Accounts are required to be completed in full prior to check out.
- Guests departing prior to 8.00am are requested to settle their account the previous evening.

PAYMENT METHODS:

- Cash; Visa; MasterCard; American Express; Diners Club; EFTPOS.
- A 2.5% surcharge applies on American Express and Diners Club transaction card payments.
- Personal and business cheques are not accepted when settling the account without prior arrangement with management.
- Long stay guests will be invoiced on a weekly basis.

CANCELLATIONS:

Single Reservations

- More than 48 hours notice – you may reschedule your reservation for another date. If you are unable to reschedule, an administration fee of \$20 will be charged.
- Less than 48 hours notice – an administration fee of \$20 plus a cancellation fee equivalent to the first night's tariff will be charged.
- During peak periods we require **5 days notice** of cancellation prior to date of entry (check "confirmed booking" policy re non-refundable deposit).

Group Reservations

- More than 30 days notice – you may reschedule your reservation for another date. If you are unable to reschedule, an administration fee of \$50 will be charged.
- Less than 30 days notice – an administration fee of \$50 plus a cancellation fee equivalent to 25% of the total tariff will be charged.
- Less than 14 days notice – an administration fee of \$50 plus a cancellation fee equivalent to 50% of the total tariff will be charged.

No Shows

- If you fail to arrive on the day of your reservation and do not notify us, a cancellation fee equivalent to 100% of the total tariff will be charged.

Early Checkout

- If you change your departure date after check-in, there will be no refund for early check out **unless** the unit is re-let for the remainder of your booking.

CHECK IN & CHECK OUT:

- Check In 2:00pm
- Check Out 10:00am
- Late Check Out Fee (by noon) \$40.00
- Late Check Out Fee (after noon) Full day tariff applies
- Late Check Out requires prior arrangement and is subject to availability.
- Failure to check out by 10.00am will indicate that you are extending and therefore a further day's tariff could be charged to your account.

PETS:

- Sorry, no pets permitted.